

Criteria	Outstanding 4	Good 3	Adequate 2	Needs Improvement 1	Unacceptable 0	Points
Task Completion	<ul style="list-style-type: none"> All aspects of the task have been completed. All questions have been fully addressed. Finished product shows a high degree of effort. 	<ul style="list-style-type: none"> All aspects of the task have been completed. All questions have been addressed. Finished product shows good effort. 	<ul style="list-style-type: none"> All aspects of the task have been addressed. Almost all questions have been addressed. Finished product shows decent effort. 	<ul style="list-style-type: none"> Some aspects of the task are not addressed. Most guiding questions have been addressed. Finished product shows effort. 	<ul style="list-style-type: none"> The task is incomplete. Several guiding questions have not been addressed. Finished product shows little effort. 	
Content	<ul style="list-style-type: none"> Information is detailed, accurate, and highly relevant to the topic. High degree of original thought is articulately expressed. 	<ul style="list-style-type: none"> Information is detailed and relevant. Minor inaccuracies may be present, but are rare. Original thought is expressed. 	<ul style="list-style-type: none"> Most information is accurate and relevant; sufficient detail is provided. Some original thought is expressed. 	<ul style="list-style-type: none"> Some information is inaccurate, irrelevant, and/or lacks sufficient detail. Finished product may lack original thought. 	<ul style="list-style-type: none"> Most information is irrelevant, inaccurate, and lacks detail. Finished Product lacks originality. 	
Organization and Mechanics	<ul style="list-style-type: none"> Information is logically organized. Excellent use of transitions and vocabulary. Flawless spelling and grammar. 	<ul style="list-style-type: none"> Information is logically organized. Good use of transitions and vocabulary. Minor errors in spelling or grammar do not interfere with clarity. 	<ul style="list-style-type: none"> Information is fairly well organized. Good use of transitions and vocabulary. Errors in spelling or grammar rarely interfere with clarity. 	<ul style="list-style-type: none"> Information is somewhat disorganized. Transitions and vocabulary may be ineffective. Errors in spelling and grammar often interfere with the clarity of ideas. 	<ul style="list-style-type: none"> Disorganization and errors in spelling and grammar severely interfere with the clarity of ideas. 	
Use of Time	<ul style="list-style-type: none"> Always focused on the task at hand and prepared to work. Meets all deadlines. 	<ul style="list-style-type: none"> Usually focused on the task at hand and prepared to work. Meets all deadlines. 	<ul style="list-style-type: none"> May lose focus, but able to self-monitor and get back on task. May struggle, but meets all deadlines. 	<ul style="list-style-type: none"> Has difficulty getting started and/or staying focused, but meets most deadlines. 	<ul style="list-style-type: none"> Tends to procrastinate. Routinely completes tasks late, if at all. 	
Sources	<ul style="list-style-type: none"> Includes a properly formatted bibliography. Exceeds the required minimum amount of credible online resources. 	<ul style="list-style-type: none"> Includes a properly formatted bibliography. Meets the required minimum amount of credible online resources. 	<ul style="list-style-type: none"> Bibliography contains minor errors. Meets the required minimum amount of credible online resources. 	<ul style="list-style-type: none"> Bibliography contains some errors. Almost meets the required minimum amount of credible online resources. 	<ul style="list-style-type: none"> Bibliography is missing or contains numerous errors. Does not meet the required minimum amount of credible online resources. 	
Total Points						